APPROVED
At a meeting of the Council of the
Rīga Stradiņš University Student Union
On 20 October 2026
Minutes No. 2-STP-11/9/2026

FOUNDATION
„RĪGAS STRADIŅA UNIVERSITĀTES STUDĒJOŠO PAŠPĀRVALDE"
ELECTION REGULATIONS

1. General Provisions

1.1. These Election Regulations (hereinafter – the Election Regulations) of the foundation "Rīgas Stradiņa universitātes Studējošo pašpārvalde" (hereinafter – RSU SU) prescribe the procedure for electing the Council of RSU SU (hereinafter – the Council), the Board of RSU SU (hereinafter – the Board), and other student representatives, as well as other electoral matters specified herein.

1.2. Matters not regulated by these Election Regulations shall be decided by the Council in accordance with the electoral principles established herein and other documents governing the activities of RSU SU.

2. Conduct of Council Elections

2.1. The organisation and supervision of Council elections in accordance with these Election Regulations shall be ensured by an Election Commission approved by the Council (hereinafter – the Commission).

2.1.1. The Commission shall consist of at least three RSU students.

2.1.2. The Council shall approve the composition of the Commission no later than three weeks before the announcement of Council elections.

2.1.3. A member of the Commission may not stand as a candidate in the relevant Council elections. If a Commission member submits their candidacy for Council elections, their term of office on the Commission shall terminate.

2.1.4. The Commission shall nominate a Chairperson from among its members by mutual agreement. If the members of the Commission cannot agree on a candidate for Chairperson, the Board shall decide on the appointment of the Commission Chairperson.

2.1.5. The Commission shall have a quorum if more than half of its members participate in its work. The Commission shall adopt decisions by a majority vote of the Commission members present.

2.1.6. The Commission shall organise candidate applications, administer voting, tally votes, approve election results and ensure their announcement in accordance with these Election Regulations.

2.1.7. If a Commission member ceases to serve on the Commission, the Council may approve another RSU student as a replacement.

2.2. The Council shall represent the interests of students of all faculties of Rīga Stradiņš University (hereinafter – RSU). Each year, the Council shall determine the allocation of faculty representatives' seats on the Council according to student numbers. The candidates receiving the highest number of votes from each faculty's candidate list shall be elected to the Council.

2.3. Any active RSU student may become a Council member.

2.4. A student may stand for election to the Council only as a representative of their own faculty.

2.5. Only an RSU Residency Department student may stand for the seat of the Residency Department student representative.

2.6. Students enrolled in programmes of a particular faculty may vote only for candidates on that faculty's candidate list.

2.7. Students of the Residency Department may vote only for candidates for the Residency Department student representative seat.

2.8. The Council shall consist of 36 members, subject to the following representation requirements:

2.8.1. one seat shall be allocated to the Residency Department student representative, while the remaining 35 seats shall be distributed among the faculties in accordance with Clause 2.9;

2.8.2. at least two Council members elected from the Faculty of Medicine shall be international students;

2.8.3. at least one Council member elected from the Faculty of Dentistry shall be an international student.

2.8.4. If no international student applies to stand in the RSU SU Council elections, one representative of the Board of the International Student Association (hereinafter – ISA) shall be included in the Council, while the seats reserved for international students under Clauses 2.8.2 and 2.8.3 shall be allocated to the respective faculties in accordance with Clause 2.13.

2.9. The allocation of faculty representatives shall be determined using the following formula $\frac{A*S}{a}$, where:

- A – the square root of the number of students in the faculty;
- S – the number of Council seats to be distributed among faculties;
- a – the sum of the square roots of student numbers across all faculties.

2.10. Current data shall be entered into the above formula during the first week of October.

2.11. Votes for Council member candidates may be cast as “for”, “against” or “abstain”. A candidate's result shall be calculated by adding the values of the votes cast for that candidate, where a vote “for” equals +1, “against” equals −1 and “abstain” equals 0.

2.12. In the event of equal results, the number of “for” votes shall be decisive. If these are also equal, the order in which documents were submitted shall determine the ranking.

2.13. When allocating Council seats on the basis of election results, the representation requirements laid down in these Election Regulations shall be fulfilled first. The remaining seats allocated to the relevant faculty shall be awarded to candidates in order of their election results.

2.14. If the number of seats allocated to a faculty cannot be filled due to an insufficient number of candidates, the unfilled seats shall be redistributed among the other faculties by reapplying the calculation procedure specified in Clause 2.9.

2.14.1. When redistributing unfilled seats, no seats shall be allocated to a faculty that lacks sufficient candidates to fill the seats calculated for it;

2.14.2. if the Residency Department student representative seat cannot be filled due to an insufficient number of candidates, that seat shall be redistributed among the faculties in accordance with Clause 2.14.

2.15. If the Faculty of Medicine or the Faculty of Dentistry has insufficient international student candidates to meet the international student representation requirements laid down herein, the relevant seats shall be awarded to other candidates of the respective faculty in order of their election results.

2.16. Council election results shall also determine the ranking of unelected candidates from each faculty for obtaining the status of substitute Council member in accordance with the Rules of Procedure.

2.17. Candidate requirements:

2.17.1. the candidate must be an active RSU student;

2.17.2. the candidate must submit the electronic Council candidate application form prepared by the Commission, stating the first names, surnames, student ID numbers and faculties of 10 RSU students who support the candidate's nomination;

2.17.3. if submission of the electronic form is impossible for technical or other objective reasons, the Commission shall establish an alternative application procedure ensuring equal opportunities for candidates to apply.

2.18. The Commission shall announce Council elections, specifying the application deadline, election period, candidate application procedure and other information necessary for conducting the elections.

2.19. The candidate application period shall be at least five working days. The Commission shall set the application deadline when announcing the elections.

2.20. By submitting an election application, a candidate confirms that they have been informed that, as part of the electoral process, the Commission shall enable election participants to examine the documents submitted by the candidate, in accordance with the personal data processing procedure laid down in the RSU SU Privacy Policy.

2.21. Council elections shall be direct, secret, equal and voluntary.

2.22. Council elections shall take place over at least five working days. The Commission shall determine the specific election period in compliance with the deadlines laid down herein. Council elections shall conclude no later than the last working day of the second week of November.

2.23. The final vote-counting results shall be announced no later than 72 hours after voting closes.

2.24. If the seats allocated to a faculty cannot be filled due to a shortage of candidates or the election results, the unfilled seats shall remain vacant and the Board shall organise repeat elections among students of the relevant faculty. The Board shall determine the timing of the repeat elections.

2.25. A Council member may not simultaneously serve as a Board area head or deputy head. If a Council member is elected as a Board area head or deputy head, their powers as a Council member shall terminate.

2.26. The newly elected Council's term of office shall commence with its first meeting, which shall be convened by the Board no later than two weeks after the announcement of the election results.

2.27. If a Council member's term of office ends before the end of the term of the relevant Council, the vacant Council seat shall be filled in accordance with the Rules of Procedure, taking into account the Council election results.

2.28. Challenges to elections:

- 2.28.1. Complaints concerning the conduct of elections may be submitted to the Rector of RSU no later than 48 hours after the announcement of the election results.
- 2.28.2. Within one week of receiving a complaint, the Rector shall announce a decision either to reject the complaint or to declare the elections invalid. The Rector's decision may be challenged in accordance with the Constitution of RSU.
- 2.28.3. If the elections are declared invalid, they shall be organised again within two weeks of the date on which the Rector of RSU made the decision.

3. Election of the Board

3.1. Board elections at a Council meeting shall be organised in accordance with the procedure for organising Council meetings laid down in the Rules of Procedure, unless otherwise provided in these Election Regulations.
3.2. Board elections shall take place at the first meeting of the newly elected Council.
3.3. The Board shall be elected in accordance with the Board structure approved by the Council.
3.4. The Chairperson of the Board shall be elected first.
3.5. The Council shall elect the Chairperson of the Board by an absolute majority of votes.
3.5.1. If three or more candidates stand for Chairperson of the Board and no candidate receives more than half of the votes of all elected Council members in the first round, the candidate who received the highest number of "against" votes in the preceding round shall be excluded from the next round. Voting rounds shall continue until a candidate receives the number of votes required for election.
3.5.2. After the election of the Chairperson of the Board, the Council shall elect area heads and deputy heads in accordance with the Board structure approved by the Council.
3.6. The Council shall elect area heads and deputy heads by a simple majority of votes.
3.7. If more than one candidate stands for a position, a "for" vote may be cast for only one candidate.
3.8. If more than one candidate stands for a position and none is elected, the Council may propose a repeat vote.
3.9. Board members shall be elected for one calendar year. Voting shall be by secret ballot.
3.10. If a Board member is elected after the Board elections prescribed by these Election Regulations, that Board member shall serve until 31 December of the relevant year.
3.11. Any active RSU student may become a Board member.
3.12. Requirements for a candidate for Chairperson:
3.12.1. CV;
3.12.2. letter of motivation;
3.12.3. Board work plan;
3.12.4. the candidate must have been elected to the Board or Council at least once during the previous two terms of office.
3.13. Requirements for an area head candidate:
3.13.1. CV;
3.13.2. letter of motivation;
3.13.3. area work plan.

3.14. Requirements for a deputy head candidate:
  3.14.1. CV;
  3.14.2. letter of motivation.
3.15. The newly elected Board shall assume office at the beginning of the calendar year following the announcement of the election results.
3.16. If a Board member is removed from the student register upon obtaining an RSU diploma and intends to continue studies at RSU at the next level of study, the Board may, on the basis of a written application and upon informing the Council, allow the Board member to retain their powers.
3.17. Procedure for appointing an acting Board member:
  3.17.1. A candidate for the position of acting Board member shall submit their CV and letter of motivation at least three working days before the relevant Board meeting.
  3.17.2. The Board shall appoint the candidate by a simple majority of votes.
  3.17.3. An acting Board member shall be appointed until the relevant vacant Board position is filled, but for no longer than three months.
  3.17.4. The Board shall inform the Council of the appointment of an acting Board member within three working days.

4. Election of the Council Senior Representative

4.1. The Council shall elect the Council Senior Representative from among its members.
4.2. The election of the Council Senior Representative shall take place at the second meeting of the newly elected Council. If no Council Senior Representative is elected, repeat elections shall be organised at the next Council meeting.
4.3. When standing for election, a candidate for Council Senior Representative shall simultaneously propose the composition of the Council Senior Representative's Collegium (hereinafter – the Collegium), comprising at least two Council members.
4.4. Before the vote, the candidate for Council Senior Representative shall introduce their candidacy, proposed Collegium membership and plans for their work to the Council.
4.5. Before the vote on the election of the Council Senior Representative, Council members may propose changes to the candidate's proposed Collegium membership, stating the reasons for the proposal.
4.6. If the Council supports a proposal to change the Collegium membership by a simple majority of votes, the candidate for Council Senior Representative shall propose a revised composition of the Collegium.

4.7. If the candidate for Council Senior Representative cannot immediately propose a revised Collegium membership, the Council may decide to postpone the election of the Council Senior Representative until the next Council meeting.
4.8. The Council shall elect the Council Senior Representative by a simple majority of votes.
4.9. Upon election of the Council Senior Representative, the proposed Collegium membership shall be approved simultaneously.
4.10. The operating procedure, duties and powers of the Council Senior Representative and the Collegium shall be governed by the RSU SU Rules of Procedure.
4.11. The term of office of the Council Senior Representative shall end upon expiry of the term of the relevant Council or in other cases specified in the RSU SU Rules of Procedure.
4.12. If the term of office of the Council Senior Representative ends before the end of the relevant Council's term, the Council shall elect a new Council Senior Representative in accordance with the procedure laid down in this Chapter.

5. Election of the Board of the International Student Association

5.1. Elections to the Board of the International Student Association (hereinafter – ISA) shall be conducted in accordance with the ISA Election Regulations, observing the general principles laid down in these Election Regulations.
5.2. ISA Board elections shall be direct, secret and voluntary. Elections shall be conducted electronically, ensuring an individual vote for each student entitled to vote.
5.3. The organisation of ISA Board elections shall be ensured by the ISA Board in cooperation with an independent election commission, the establishment and operation of which shall be governed by the ISA Election Regulations.
5.4. RSU international students and exchange students who meet the candidate eligibility requirements laid down in the ISA Election Regulations may stand in ISA Board elections.
5.5. ISA Board members shall be elected taking into account the results of the student vote and an assessment of candidates' competencies in accordance with the ISA Election Regulations.
5.6. ISA Board members shall be elected for one calendar year. The newly elected ISA Board shall assume office at the beginning of the calendar year following the announcement of the election results.
5.7. If an ISA Board member is elected after the regular ISA Board elections, that member shall serve until 31 December of the relevant calendar year.
5.8. Removal of ISA Board members from office, filling vacant positions and organising repeat elections shall take place in accordance with the ISA Election Regulations.

5.9. Matters concerning the conduct of ISA Board elections not regulated by these Election Regulations shall be resolved in accordance with the ISA Election Regulations.

6. Election of Heads of Student Scientific Interest Groups and National, Academic and Social Interest Clubs

6.1. Elections of heads of student scientific interest groups shall take place in accordance with the RSU Regulations on Student Scientific Interest Groups.
6.2. Elections of national and academic interest clubs shall take place in accordance with the ISA Regulations and the regulations of the individual interest clubs.
6.3. The election of the Editor-in-Chief of the popular science student journal “Semper Anticus” shall take place in accordance with the RSU SU Regulations on the Student Popular Science Journal “Semper Anticus”.

7. Vote Counting Committee

7.1. For elections of persons held at a Council meeting, the Council shall establish a Vote Counting Committee to ensure the conduct of secret ballots.
7.2. Candidates for membership of the Vote Counting Committee may be nominated by Council members and guests present at the Council meeting. A Council member or a guest present at the Council meeting may be nominated to serve on the Vote Counting Committee.
7.3. A nominated person shall confirm their acceptance or refusal to serve on the Vote Counting Committee. After receiving the nominees' consent, the Council shall approve the composition of the Vote Counting Committee by vote.
7.4. A person standing for election to the position being voted on may not serve on the Vote Counting Committee for that vote.
7.5. The Vote Counting Committee shall elect a Chairperson from among its members.
7.6. The Vote Counting Committee shall:
    7.6.1. ensure the distribution of ballot papers to Council members entitled to vote;
    7.6.2. ensure the conduct of the secret ballot;
    7.6.3. count the votes cast in a separate room after voting has concluded;
    7.6.4. determine the voting result in accordance with the election procedure prescribed for the relevant position in these Election Regulations.
7.7. After the votes have been counted, the Chairperson of the Vote Counting Committee or a Committee member delegated by the Chairperson shall announce the results at the Council meeting.
7.8. When announcing the voting results, the Committee Chairperson shall state the number of votes cast, the distribution of votes received by each candidate and whether the candidate has been elected.

7.9. The voting result determined by the Vote Counting Committee and the Committee's composition shall be recorded in the minutes of the Council meeting.
7.10. The Vote Counting Committee shall consist of at least three persons.

8. Election of Other Student Representatives

8.1. This Chapter regulates the procedure for electing RSU student interest representatives whose election is not described in Chapters 2–7 of these Election Regulations.
8.2. Student representatives shall be elected for the entire duration of the student's studies, unless the position held provides otherwise:
  8.2.1. student representatives to the Senate shall be elected for one year;
  8.2.2. If a student representative goes abroad to study under the Erasmus+ mobility programme and is therefore unable to continue performing their duties, another student representative shall be elected in their place.
8.3. If a student representative is removed from the student register, voluntarily resigns, is removed from office or is otherwise unable to perform their duties, new elections shall be organised for the relevant position.
8.4. Applications for the student representative positions covered by this Chapter shall be announced at least two weeks before the next Council meeting. The application period shall last at least one week.
8.5. The Board shall organise applications for the student representative positions covered by this Chapter.
8.6. The Council shall vote on candidates by a simple majority of votes.
8.7. Any active RSU student may stand for the announced positions.
8.8. Candidate requirements:
  8.8.1. CV;
  8.8.2. letter of motivation.
8.9. If a candidate is unable to attend the Council meeting due to objective circumstances, the candidate shall provide a video presentation introducing their candidacy for the specific position to the Council. If the candidate fails to submit this material when absent, the Council may decline to consider their application.
8.10. The candidate shall inform the Council of their absence at least three working days before the Council meeting. The Council may request that the candidate prepare answers to questions; the candidate shall submit answers in writing or address them in the submitted video presentation.
8.11. If a student representative is removed from the student register upon obtaining an RSU diploma and intends to continue studies at RSU at the next level of study, the representative may, on the basis of an application, retain their powers if permitted by the position to which they were elected. The Board shall consider the application and inform the Council thereof.

9. Procedure for Adoption and Amendment of the Regulations

9.1. The Election Regulations shall be adopted at a Council meeting upon a proposal by the Board or at least one third of the Council members.

9.2. Amendments to the RSU SU Election Regulations shall be adopted by the Council by an absolute majority of votes of the elected Council members.

9.3. The RSU SU Election Regulations and amendments thereto shall enter into force upon approval at a Council meeting.

Chairperson of the RSU SU Board Kristiana Jurkevica